

**Overview of Recognition of Prior Learning model process for the Level 6 Specific Purpose Certificate in Manual Handling Instruction comprising the Level 6 Component Certificate Instructing Manual Handling**

<b>1. Introduction</b>	
Purpose of Recognition of Prior Learning (RPL) and requirements for providers	The RPL process facilitates existing manual handling instructors to achieve the <b>Level 6 Specific Purpose Certificate in Manual Handling Instruction</b> comprising the <b>Level 6 Component Certificate Instructing Manual Handling</b> . The purpose of this overview is to outline the model stages that a Registered Training Provider must provide to learners seeking Recognition of Prior Learning. The Training Provider must be registered with FETAC and have their programme validated leading to this award. Only FETAC Registered Training Providers (RTP's) may offer RPL for this award and they must have specific approval from FETAC to offer RPL for this award.
<b>2. RPL Overview</b>	
Model steps for achieving a <b>Level 6 Specific Purpose Certificate in Manual Handling Instruction</b> comprising the <b>Level 6 Component Certificate Instructing Manual Handling</b>	<p>Step 1: Provider responds to enquiries or contact by individuals seeking recognition of their skills as manual handling instructors.</p> <p>Step 2: Applicant completes and submits application form including supplementary information. The criteria against which the application is evaluated is provided by the RTP.</p> <p>Step 3: The RTP evaluates the application.</p> <p>Step 4: Applicants will be notified of one of the following:</p> <ol style="list-style-type: none"> <li>1. They have been successful to progress to the next stage of the RPL process</li> <li>2. They are required to provide more information,</li> <li>3. They are required to complete additional elements of training / education activity or</li> <li>4. They are deemed unsuccessful to progress to the next stage of the RPL process.</li> </ol> <p>Step 5: Successful applicants will be invited to attend a formal assessment which will include the following:-</p> <ol style="list-style-type: none"> <li>a) Examination</li> <li>b) Assignment (can be prepared in advance) and</li> <li>c) Skills demonstration</li> </ol> <p>The learner <b>must</b> achieve a pass in each of the assessments.</p> <p>Step 6: Results of assessment processed by the provider in the normal way. <i>(See Appendix 1 for Model Flow Chart of Process for a learner)</i></p>
How will the applicant be contacted / informed?	As appropriate by the provider.
What kinds of advice/feedback may be made by assessors or mentors, guiders, peers, examiners, etc?	Feedback will be provided to candidates who are unsuccessful and what they need to do to achieve the award.

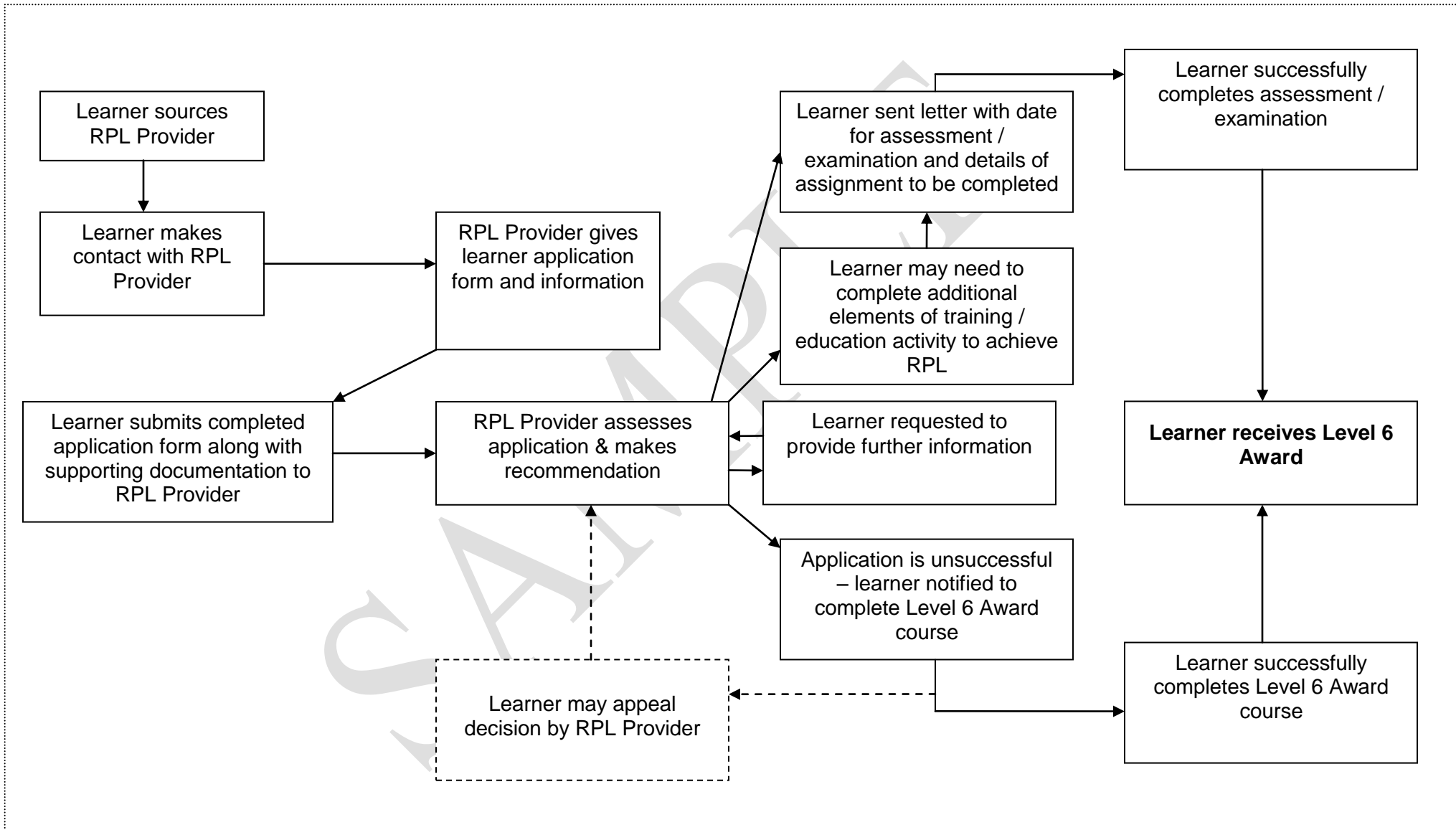
**Appendices**

**Appendix 1 -** Model for achieving **Level 6 Specific Purpose Certificate in Manual Handling Instruction** comprising the **Level 6 Component Certificate Instructing Manual Handling**

**APPENDIX 1:**  
**MODEL FLOWCHART FOR RPL PROCESS FOR ACHIEVING A LEVEL 6 SPECIFIC**  
**PURPOSE CERTIFICATE IN **MANUAL HANDLING INSTRUCTION** COMPRISING THE**  
**LEVEL 6 COMPONENT CERTIFICATE **INSTRUCTING MANUAL HANDLING****

SAMPLE

**Model for achieving a Level 6 Specific Purpose Certificate in Manual Handling Instruction** comprising the Level 6 Component Certificate **Instructing Manual Handling**



SAMPLE